## **Bethel Elementary Volunteer Guidelines**

Greenville County Schools (GCS), in an effort to ensure the safety of all of our students, has implemented additional security checks for school volunteers. All volunteers must submit an online application to the district and receive clearance from the district before volunteering at any school/center or chaperoning any school field trip.

ALL VOLUNTEERS MUST RECEIVE DISTRICT APPROVAL PRIOR TO VOLUNTEERING AT ANY SCHOOL/CENTER OR CHAPERONING ANY SCHOOL FIELD TRIP. PLEASE ALLOW UP TO 2-WEEKS FOR THE APPROVAL PROCESS.

We request that all Bethel volunteers apply as a Level II volunteer. Level II volunteers must have a National Sex Offender Registry check conducted every time they volunteer at the school as well as a criminal background check good for three years. **Chaperones for field trips are required to be a Level II volunteer, regardless of the destination**.

## Application process:

- To access the volunteer application system, the applicant enters:
   https://apps.raptortech.com/Apply/MzE6ZW4tVVM= and completes the Volunteer
   Application Form. A Level II volunteer can select all functions available including those with (Vol. II) in the name. By selecting Vol. II functions the system will conduct a criminal background check.
- When filling out the Level II application, be sure to click the box for Field
   Trip Chaperone on page 4 under functions so that the background check
   will be completed.
- Once approved the Level II volunteer is notified by email. This process could take up to two weeks to complete.
- Level II volunteers must sign in each time they volunteer. Photo identification must be presented each time for verification.

Our primary responsibility is to safeguard our children and ensure we are in compliance with the identified guidelines. Thank you for your cooperation. Please feel free to contact us if you have questions.

More information about the Volunteer Application Process

More information on accessing and using the Volunteer Portal